

**Date of meeting** Wednesday, 20th May, 2020  
**Time** 2.00 pm  
**Venue** Cabinet - Virtual Meeting - Conference  
**Contact** Geoff Durham



**NEWCASTLE  
UNDER LYME**

**BOROUGH COUNCIL**

Castle House  
Barracks Road  
Newcastle-under-Lyme  
Staffordshire  
ST5 1BL

# **Cabinet**

## **AGENDA**

### **PART 1 – OPEN AGENDA**

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

To receive declarations of interest from Members on items included in the agenda.

**3 MINUTES OF A PREVIOUS MEETING (Pages 5 - 10)**

**4 CORONAVIRUS UPDATE AND RECOVERY PLANNING (Pages 11 - 18)**

**5 PRE-VALIDATION CHECKING SCHEME (Pages 19 - 26)**

**6 FINANCIAL AND PERFORMANCE REPORT - QUARTER FOUR (Pages 27 - 46)**

**7 FORWARD PLAN (Pages 47 - 52)**

**8 URGENT BUSINESS**

To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972.

**9 DISCLOSURE OF EXEMPT INFORMATION**

To resolve that the public be excluded from the meeting during consideration of the following reports, because it is likely that there will be disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A (as amended) of the Local Government Act 1972.

**10 ATTENDANCE AT CABINET MEETINGS**

**Councillor attendance at Cabinet meetings:**

- (1) The Chair or spokesperson of the Council's scrutiny committees and the mover of any motion referred to Cabinet shall be entitled to attend any formal public meeting of Cabinet to speak.
- (2) Other persons including non-executive members of the Council may speak at such meetings with the permission of the Chair of the Cabinet.

**Public attendance at Cabinet meetings:**

- (1) If a member of the public wishes to ask a question(s) at a meeting of Cabinet, they should serve two clear days' notice in writing of any such question(s) to the appropriate committee officer.
- (2) The Council Leader as Chair of Cabinet is given the discretion to waive the above deadline and assess the permissibility if the question(s). The Chair's decision will be final.
- (3) The maximum limit is three public questions at any one Cabinet meeting.
- (4) A maximum limit of three minutes is provided for each person to ask an initial question or make an initial statement to the Cabinet.
- (5) Any questions deemed to be repetitious or vexatious will be disallowed at the discretion of the Chair.

**Members:** Councillors S Tagg (Chair), S. Sweeney (Vice-Chair), T. Johnson, H. Maxfield, P. Northcott and J Waring

## ONLINE COMMITTEE MEETING JOINING INSTRUCTIONS

The meeting of Cabinet will begin at 2pm on Wednesday, May 20<sup>th</sup>.

This meeting will be held virtually using Zoom.

### Watching the Meeting

You can attend the meeting in the following ways:

Web: <https://zoom.us/j/99643040515>

### Using the Zoom App

Telephone: 0330 088 5830 or 0131 460 1196

The Conference ID for telephone and Zoom App users is: 996-4304-0515

You do not require a password or pre-registration to access this committee meeting.

Please note, as an attendee you will only be able to watch the meeting. You will not be able to vote, ask questions or discuss the materials presented to the committee.

### Questions and Representations

If you would like to ask a question or make a representation during the meeting, please inform our Committee Services team by emailing [geoff.durham@newcastle-staffs.gov.uk](mailto:geoff.durham@newcastle-staffs.gov.uk)  
All requests to ask questions or make representations should be submitted by mid day on

the day before the meeting.

In your email, please include details of the item you would like to speak on and, if you are asking a question, the question itself. If you cannot be identified to ask your question during the meeting, the meeting Chairperson will ask the question for you.

When joining the webinar using the App or Web link, please ensure that you enter your full name as your screen name, so that you can be identified during the meeting and asked to speak at the appropriate time.

If you will be joining the webinar by phone please ensure that you inform our Committee Services team of number you will be using and make sure that your Caller ID is not blocked – this will allow us to identify you during the meeting and facilitate you speaking to the committee.